

Constitution of the Arkansas Outdoor Photographers' Club

Adopted May 16, 2019

ARTICLE I. NAME

The organization shall be known as the Arkansas Outdoor Photographers' Club and the name may be abbreviated as AOPC. It shall be a nonprofit organization established and existing for the purposes identified in Article II herein.

ARTICLE II. PURPOSES OF THE ORGANIZATION

The primary purposes of the organization are:

- (a) To promote the exchange of information regarding outdoor, nature, wildlife and travel photography;
- (b) To provide a social forum for all those interested in outdoor, nature, wildlife and travel photography;
- (c) To develop and promote educational programs related to photographic techniques, conservation, preservation and protection of the natural world;
- (d) To make available members who specialize in particular areas of outdoor, nature, wildlife and travel photography for assistance within the membership; and
- (e) To promote outdoor, nature, wildlife and travel photography to the public at large.

ARTICLE III. MEMBERSHIP

Membership in the AOPC shall be open to any individual who possesses an interest in outdoor, nature, wildlife or travel photography and who pays the established dues. Membership application forms shall be formulated and provided to interested individuals.

Annual membership dues will be set by the Executive Board. Family memberships shall be available to family members living in the same household. Each interested family member shall have one (1) vote on all issues that come before the membership. Members are entitled to vote, participate in monthly challenges, receive club member discounts, and check out library books.

Membership dues will be due from existing members no later than the close of the March membership meeting. There will be no proration of dues except for new members joining after September 30, in which case they will pay one-half the yearly dues.

ARTICLE IV. EXECUTIVE BOARD

The management of the AOPC, including matters of finance, shall be directed by an Executive Board composed of the elected officers, the chairpersons of any standing committees, and the Past President. Each member of the Executive Board shall have a vote. The Executive Board shall meet as often as necessary to transact the business of the organization. The Executive Board shall have the responsibility to review all disbursements from the checking account maintained by the Secretary/Treasurer.

ARTICLE V. OFFICERS

The following officers shall be elected by the membership: (1) President, (2) Vice-President, and (3) Secretary/Treasurer.

The duties of the officers shall be as follows:

- (a) **President.** The President shall preside at all organization meetings and Executive Board meetings; and have the authority to appoint the chairperson of any committees, librarian, and newsletter editor; act as organization spokesperson; and communicate organization activities, events, and meetings through the AOPC newsletter, the AOPC website, and any other form of communication.
- (b) **Vice President.** The Vice President shall assume the duties of the President in his or her absence; organize field trips for the membership; and attend Executive Board meetings.
- (c) **Secretary/Treasurer.** The Secretary/Treasurer shall attend Executive Board meetings; maintain a membership database; and maintain the organization's finances. The Secretary/Treasurer shall maintain a regular checking account into which all organization revenues will be deposited and shall provide regular financial reports to the Executive Board and an annual financial report to the membership. The Treasurer shall make the financial records of the organization available for viewing by any member upon such member's written request to the Executive Board.

The Secretary/Treasurer and President shall have the sole authority to issue checks on behalf of AOPC, subject to review of the Executive Board

ARTICLE VI. ELECTIONS OF OFFICERS

Election of the organization's officers shall be held annually at the January membership meeting. Nominations may be made from the floor at the meeting. Votes may be taken by written ballot if any office is contested.

Officers may be re-elected as the membership decides. Vacancies in any offices shall be appointed by the Executive Board.

ARTICLE VII. COMMITTEES

The Executive Board shall establish any standing committees and ad hoc temporary committees as it deems necessary or desirable. The temporary ad hoc committees will be dissolved after their purpose has been completed.

ARTICLES VIII. MEETINGS

- (a) **Executive Board meetings.** The Executive Board shall meet as often as it deems necessary to transact business. A quorum shall be three (3) members of the Executive Committee. The President shall preside and rule on any procedural issues.
- (b) **Membership meetings.** The Executive Board shall establish the time, date and location of meetings of the organization as a whole.

Amendments to the Constitution may be proposed by any member to the Executive Board and, if approved by the Executive Board, may be presented to the membership. The Executive Board shall provide notice to the members of any proposed amendment to the Constitution by publication of such proposal by email. Any amendment may only be made if approved by a majority of the members. The proposed amendment(s) shall be voted on by members either by email before the next meeting occurs or by written ballot cast in person at the next regular meeting following the notice. This Constitution shall automatically be amended to conform with all federal, state, and local laws.